



NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF APPLIED SCIENCE

DEPARTMENT OF APPLIED CHEMISTRY

PROFESSIONAL STUDIES FOR SCH AND EFW

SCH 1103

First Semester Examination Paper

December 2014

This examination paper consists of 3 pages

Time Allowed: 3 hours

Total Marks: 100

Special Requirements:

Examiner's Name: MRS B J NJINI

INSTRUCTIONS

1. Answer all questions in Section A and any two questions from Section B. Section A carries 60 marks and each question in Section B carries 20 marks.

MARK ALLOCATION

QUESTION	MARKS
1.	60
2.	20
3.	20
4.	20
TOTAL	100

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SCH 1103

SECTION A (Answer all questions in this Section)

QUESTION 1

Write only an outline of your Curriculum Vitae (CV). (11 marks)

QUESTION 2

In most cases, Supervisors become so busy getting the job done that they forget about the needs of the employees doing the work. As a result, employees may start the job enthusiastically but, the Supervisor does not take the time to maintain that enthusiasm. Unfortunately, there are four major areas affected by Supervisor – employee relations. List these four factors. (8 marks)

QUESTION 3

Fayol developed fourteen (14) principles of management as a guide to management action. List ten of these principles. (10 marks)

QUESTION 4

It has been established that modern managers in any country, essentially face three (3) managerial tasks. These three (3) interrelated tasks must be learnt and practised in a global world.

Draw the diagrams of these fundamental tasks and label them. (15 marks)

QUESTION 5

In business dealings, both employer and employee need to apply ethical codes. List only six of these ethical codes. (6 marks)

QUESTION 6

In business, goals are important for at least four (4) reasons. Explain what these reasons are. (10 marks)

SECTION B (Answer in an essay form any two questions from this Section.)

QUESTION 7

There is an alarming increase in Domestic Based Violence in Zimbabwe. Discuss the causal factors and possible solutions to this problem.

QUESTION 8

Write in a note form on the following:

- (i) Factors of production. (8 marks)
- (ii) Safety at work. (4 marks)
- (iii) Private Limited Company. (8 marks)

QUESTION 9

Discuss as to how a manager in a business organisation could motivate his/her employees to improve their performance and also achieve quality products.

(20 marks)

QUESTION 10

Companies in Zimbabwe are faced with formidable problems. Identify some of these problems and give sound solutions to the management. (20 marks)

End of Question Paper!!!

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