



NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY LIBRARY



LIBRARY RULES AND REGULATIONS

1. ☒ Patrons must observe complete silence at all times while in the library. Offenders will be subject to a spot fine.
2. ☒ Users must show a valid University or Approved Readers' Users Identity Card to the Security Guard upon entering Library premises.
3. ☒ For security reasons, bags, cases, rain coats, umbrellas, "bomber" jackets, etc, may not be taken into the Library. These should be left at the Baggage Bay area accessible through the side entrance.
4. ☒ Patrons are reminded not to leave valuables such as laptops, cell phones, tablets, etc, unattended. The library will not be responsible for their loss.
5. ☒ Cellphone ringing/use, smoking, eating, (including chewing gum, sweets, candy etc.) and drinking in the library is strictly prohibited. Offenders will be subject to a spot fine.
6. ☒ Readers are at all times expected to observe silence in the Library.
7. ☒ All losses of and damage to library materials must be reported to the Library promptly.
8. ☒ All items taken in or out of the Library are subject to a security check.
9. ☒ No patron may enter the library and/or borrow books without a valid NUST student I.D. Furthermore, the use of identity card by a third party is a serious offence.
10. ☒ Patron I.Ds must be scanned at the Security Desk upon entering the library.
11. ☒ All patrons must produce their I.Ds when asked to do so by Library Staff.
12. ☒ Library material shall not be issued to persons who hold overdue books and/or have outstanding fines.
13. ☒ All items taken out or into the library are subjected to security checks.
14. ☒ Patrons should ensure that they obtain a system-generated receipt for all payments made at the Library.
15. ☒ No library book may be taken out of the library without a due date slip.
16. ☒ All patrons who return library materials late will be subject to paying fines. Applicable fines rate are on display in the library.
17. ☒ Results of students with overdue material and unpaid fines will be withheld until payment is received in full.
18. ☒ All student patrons must return all library materials borrowed and settle any outstanding fines at the end of each semester. Failure to do so will result in their results being withheld until settlement is made.
19. ☒ The Library will confiscate any material not belonging to NUST Library if there is no proof it was borrowed legally from the lending institution.

NOTE: The Library can suspend a member's privileges to use the Library facilities for infringing the above Rules and Regulations.

LIBRARIAN