

**NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**FACULTY OF COMMUNICATION AND INFORMATION SCIENCE**

**AN EVALUATION OF THE STORAGE FACILITIES FOR ARCHIVES AT  
BULAWAYO CITY COUNCIL**

**BY**

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**A RESEARCH PROJECT SUBMITTED TO THE NATIONAL UNIVERSITY OF  
SCIENCE AND TECHNOLOGY IN PARTIAL FULLFILMENT OF THE  
BACHELOR OF SCIENCE HONOURS DEGREE**

**IN**

**RECORDS AND ARCHIVES MANAGEMENT**

**NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**

**BULAWAYO: ZIMBABWE**

**YEAR: 2009**

## ABSTRACT

A research project was conducted as part of the academic fulfillment with the main aim of evaluating the storage facilities for archival records at Bulawayo City Council. The research project report has been presented in five chapters and appendices.

In Chapter one the research problem was identified, contextualised in the background to the study and the objectives and research sub-questions were highlighted. Furthermore, the research project was justified and its significance pinpointed including the scope and limitations of the study. Chapter two dealt with aligning the specified research problem to already existing broader knowledge about to storage of archives through review of related literature and also to assist in narrowing and delineating the research problem.

Chapter three focused on designing and justifying how the researcher was to be conducted. A descriptive survey research was used to gather contemporary data at the Bulawayo City Council in the Chamber Secretary's department through research instruments like questionnaires, interviews and observation which were discussed and justified for their use in the collection of data. In chapter four the collected data was presented, analysed and interpreted quantitatively and qualitatively by use of charts and tables. Conclusions in relation to the research problem, summary of the whole study and recommendations on improving the storage conditions at BCC were made in chapter five. Finally, appendices put at the end of the report comprised of research instruments samples used to gather data.