

**NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**FACULTY OF COMMUNICATION AND INFORMATION SCIENCE**  
**DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE**  
**BACHELOR OF SCIENCE HONOURS DEGREE IN LIBRARY**  
**AND INFORMATION SCIENCE**

**PART I SECOND SEMESTER MAY 2011 EXAMINATIONS**

**ILI 1205: ORGANISATION OF KNOWLEDGE II**

**TIME: 3 HOURS**

**INSTRUCTIONS TO CANDIDATES**

1. All questions in section A are compulsory.
  2. A copy of page 15 of the AACRII is attached to assist you in answering section A.
  3. Answer any two (2) questions from section B.
  4. Each question carries 25 marks.
  5. Importance is attached to accuracy, clarity and legibility of handwriting.
- 

**SECTION A**

Create a complete catalogue entry at level II of the AACRII for each of the following items with all the necessary tracings:

1. Additional information: Contains maps of United States, North America and the Caribbean, South America, Asia, and Australia. 21.5 centimeters in height. Contains coloured illustrations. Has 1008 pages. It includes an index. The library has this one copy only. Class Number 030. Accession number 3781/10.

THE AUTHORITY SINCE 1868

# THE WORLD ALMANAC®

AND BOOK OF FACTS

2009

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WORLD ALMANAC BOOKS

# THE WORLD ALMANAC<sup>®</sup> AND BOOK OF FACTS 2009

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2.

**LAKE KARIBA**  
Zimbabwe integrated planning and management of Lake Kariba and its environs:  
recommendations to the Government of Zimbabwe

Compiled by  
Department of National Parks and Wild Life Management.  
Published by J. M. Hutton in 1991 but the place of publication is not known.

Zambia/Zimbabwe SADCC fisheries project: Lake Kariba Document 10.  
Has a variety of pictures some of which are coloured. Height is 25 centimetres and has 28 pages.  
It is in hard cover. ISBN number is 0-340-59685-6. Has appendices and index.  
Class number is SH311.

**SECTION B**

3. Briefly explain the following classification structures:
  - i. Hierarchies (5 marks)
  - ii. Trees (5 marks)
  - iii. Paradigms (5 marks)
  - iv. Inductive (5 marks)
  - v. Deductive (5 marks)
4. Discuss the merits and demerits of using the card catalogue in a library or information centre. (25 marks)
5. Assess the advantages of using metadata in the description of documents in a digitized collection. (25 marks)
6. Justify the importance of maintaining a cataloguing manual in a library or information centre. (25 marks)

part I specify other pieces of information in place of any of the elements set out below, include those other pieces of information. Consult individual rules in this chapter and in those following for the content of elements to be included. See also 0.29.

**1.0D1. First level of description.** For the first level of description, include at least the elements set out in this schematic illustration:

Title proper / first statement of responsibility, if different from main entry heading in form or number or if there is no main entry heading. — Edition statement. — Material (or type of publication) specific details. — First publisher, etc., date of publication, etc. — Extent of item. — Note(s). — Standard number

See 1.1B, 1.1F, 1.2B, 1.3, 1.4D, 1.4F, 1.5B, 1.7, and 1.8B.

**1.0D2. Second level of description.** For the second level of description, include at least the elements set out in this schematic illustration:

Title proper [general material designation] — Parallel title ; other title information / first statement of responsibility ; each subsequent statement of responsibility. — Edition statement / first statement of responsibility relating to the edition. — Material (or type of publication) specific details. — First place of publication, etc. ; first publisher, etc., date of publication, etc. — Extent of item ; other physical details ; dimensions. — (Title proper of series / statement of responsibility relating to series, ISSN of series ; numbering within the series. Title of subseries, ISSN of subseries ; numbering within subseries). — Note(s). — Standard number

**1.0D3. Third level of description.** For the third level of description, include all elements set out in the following rules that are applicable to the item being described.

#### **1.0E. Language and script of the description**

**1.0E1.** In the following areas, give information transcribed from the item itself in the language and script (wherever practicable) in which it appears there:

Title and statement of responsibility  
Edition  
Publication, distribution, etc.  
Series

For details given in the material (or type of publication) specific details area, follow the instructions in the relevant rules of the following chapters.

Replace symbols or other matter that cannot be reproduced by the facilities available with a cataloguer's description in square brackets. Make an explanatory note if necessary. (See also 1.1B1, 1.1F9, and 1.2B2.)

In general, give interpolations into these areas in the language and script of the other data in the area. Exceptions to this are: