

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY
FACULTY OF COMMUNICATION AND INFORMATION SCIENCE
DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE
POST GRADUATE DIPLOMA IN LIBRARY
AND INFORMATION SCIENCE

PART I FIRST SEMESTER NOVEMBER 2012 EXAMINATIONS

PDL 5301: COMMUNICATION SKILLS

TIME: 3 HOURS

Instruction to candidates

1. All questions in Section A are **compulsory**.
 2. Answer any **three (3)** questions from Section B.
 3. Each question carries 25 marks.
 4. Importance is attached to accuracy, clarity and depth of thought, NOT LENGTH.
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Section A

1. You have been asked to establish a library in a new rural secondary school, in Matobo District. The Headmistress of the school has asked you to write a report using the following terms of reference:
 - Language policy considerations of the Library
 - Educational and other content of the library.
 - Who the library will serve.
 - What Facilities to be installed to facilitate easy access to information.

Write the Report indicating clearly the groups or individuals you consulted to collect data and the conclusions and recommendations you came up with. [25 marks]

Section B

2. Discuss the advantages and disadvantages of using Information Communication Technology tools for written assignments. [25 marks]
3. Write a guideline for students in a Library you are working in to give instructions on preliminary reading skills for selecting texts in both hard and soft copies. [25 marks]
4. Discuss the advantages of bilingualism for a librarian when tackling the problems of library users in an urban setting. [25 marks]
5. Discuss the language learning theories you would make reference to in setting - up a library in Bulawayo. [25 marks]
6. Outline what you would cover in an e-resources workshop aimed at library users. [25 marks]

END OF PAPER