

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART I FIRST SEMESTER SUPPLEMENTARY EXAMINATIONS

IRA 1103 COLLECTION DEVELOPMENT AND MANAGEMENT IN ARCHIVES

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATES

1. ANSWER ANY **FOUR** QUESTIONS FROM THE FOLLOWING
2. EACH QUESTION CARRIES **25 MARKS**

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1. Discuss the major primary objectives of archival programmes. [25 marks]
 2. Discuss any two types of appraisal strategies that an archival institution can employ in building an archival collection. [25 marks]
 3. Discuss any five major methods used in the acquisition of archives [25 marks]
 4. Discuss the role of legislation in archival collection development. [25 marks]
 5. "De-accessioning is a messy, subjective and controversial topic for archivists" (Green, 2006) Discuss [25 marks]
 6. Discuss the role of finding aids in facilitating access to an archival collection. [25 marks]

END OF PAPER