

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART I SECOND SEMESTER APRIL EXAMINATIONS 2014

IRA 1201 ARCHIVES AND MANUSCRIPTS MANAGEMENT II

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATES

1. ANSWER ANY **FOUR** QUESTIONS FROM THE FOLLOWING
2. EACH QUESTION CARRIES **25 MARKS**

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1. Discuss any four the major methodologies that may be used by archives to develop their collections.
[25 marks]
 2. Using a country of your choice in the ESARBICA region, explain the ethical considerations that arise in managing archives.
[25 marks]
 3. Explain in detail the role of the principle of "respect des fonds" in archival arrangement.
[25 marks]
 4. Using the National Archives of Zimbabwe, explain the various public programming strategies that can be employed in raising awareness of public archives.
[25 marks]
 5. Discuss the role played by archivists in facilitating reference services and user education in archival institutions
[25 marks]
 6. Discuss the role of archival legislation in addressing the challenges relating to archives operations.
[25 marks]

END OF PAPER