

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART II FIRST SEMESTER 2013 SUPPLEMENTARY EXAMINATIONS

IRA 2107 LEGAL AND PROFESSIONAL ISSUES IN RECORDS AND ARCHIVES MANAGEMENT

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATES

1. ANSWER ANY **FOUR** QUESTIONS FROM THE FOLLOWING
2. EACH QUESTION CARRIES **25 MARKS**

1. Discuss each of the following with reference to sources of law:
 - a) Custom [5 marks]
 - b) Morality [5 marks]
 - c) Religion [5 marks]
 - d) Precedent [5 marks]
 - e) Judiciary authority [5 marks]

[Total 25 marks]
2. Discuss the professionalization of the Records and Archives Management discipline in Zimbabwe. [25 marks]
3. Discuss any five records management standards, highlighting their importance to an organization of your choice. [25 marks]
4. Discuss the key provisions of Records and Archives Code of ethics and professional conduct of Zimbabwe [25 marks]
5. Discuss some of the contemporary legal and professional issues in Records and Archives Management in Southern Africa. [25 marks]
6. Explain the criteria that determine what should be included in a National Information Policy. [25 marks]

END OF PAPER