

# NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART IV SECOND SEMESTER MAY 2008 EXAMINATIONS

IRA 4201 CONSERVATION AND PRESERVATION MANAGEMENT

**TIME: 3 HOURS**

## **INSTRUCTIONS TO CANDIDATES**

1. ANSWER ANY **FOUR** QUESTIONS FROM THE FOLLOWING
2. EACH QUESTION CARRIES **25 MARKS**

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1. Write short notes on the following archival terms:
    - a) Preservation [5 marks]
    - b) Conservation [5 marks]
    - c) Restoration [5 marks]
    - d) Deacidification [5 marks]
    - e) Encapsulation [5 marks]

**[Total 25 marks]**
  2. Many proponents of the archival profession have argued, "the architectural design of the archives building is key to the successful preservation of materials". Do you think this proposition is true or false?

**[25 marks]**
  3. Giving practical examples, assess how (5) five named media on which we record archival matter decay and suggest how the rate of decay can be reduced.

**[25 marks]**
  4. Give a detailed analysis of how the major threats to the survival of archival material speeds up the rate of decay of materials and suggest possible solutions to retard the rate of deterioration of archival collections.

**[25 marks]**
  5. Evaluate the aims and components of the disaster preparedness programme for the National Archives of Zimbabwe (NAZ).

**[25 marks]**
  6. Discuss the challenges faced by professional archivists working in repositories in the tropical countries.

**[25 marks]**

**END OF PAPER**