

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART IV SECOND SEMESTER JUNE 2008 SUPPLEMENTARY EXMINATIONS

IRA 4208 ARCHIVES AND MANUSCRIPTS MANAGEMENT II

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATES

1. ANSWER ANY **FOUR** QUESTIONS FROM THE FOLLOWING
2. EACH QUESTION CARRIES **25 MARKS**

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1. Outline the major methodologies that may be used by archives to develop their collections.
[25 marks]
 2. Discuss the key management issues associated with current professional archival approaches to e-records.
[25 marks]
 3. Examine the importance of archival diplomatics to current archival practices and trends.
[25 marks]
 4. Describe in detail the role of the principle of "respect des fonds" in archival arrangement.
[25 marks]
 5. Give a detailed evaluation of the use of Information Communication Technologies in archives management.
[25 marks]
 6. Most problems in the operations of archives stem from a lack of comprehensive legislation. Discuss.
[25 marks]

END OF PAPER