

NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

BACHELOR OF SCIENCE HONOURS DEGREE IN RECORDS AND ARCHIVES MANAGEMENT

PART IV SECOND SEMESTER MAY 2014 EXAMINATIONS

IRA 4212 PUBLIC SECTOR RECORDS MANAGEMENT

TIME: 3 HOURS

INSTRUCTIONS TO CANDIDATES

1. ANSWER **FOUR** QUESTIONS FROM THE FOLLOWING.
2. QUESTION NUMBER **ONE** IS COMPULSORY
3. EACH QUESTION CARRIES A TOTAL OF **25 MARKS**.

- 1) Explain the strategic role of records in the achievement of the United Nations Millennium Development Goals (MDGs) in Africa. [25 marks]
- 2) Explain how records are used to enhance good governance in society. [25 marks]
- 3) What is the importance of a records management programme in the public sector? [25 marks]
- 4) Explain the opportunities and challenges of implementing e-government in Africa. [25 marks]
- 5) You are tasked to propose a project plan to establish a National University of Science and Technology (NUST) Records Centre. How would you go about the exercise? [25 marks]
- 6) Justify why the management of legal records is essential. [25 marks]

END OF PAPER