



NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY

FACULTY OF COMMUNICATION AND INFORMATION SCIENCE

DEPARTMENT OF RECORDS AND ARCHIVES MANAGEMENT

COLLECTION DEVELOPMENT AND MANAGEMENT OF ARCHIVES

IIM 1103

Special Examination Paper

August 2024

This examination paper consists of 2 pages

Time Allowed : **3 hours**
Total Marks : **100**
Examiner's Name : **F. Mudzaki**

INSTRUCTIONS

1. Answer any other four (4) questions.
2. Each question carries 25 marks.

MARK ALLOCATION

QUESTION	MARKS
1.	25
2.	25
3.	25
4.	25
5.	25
6.	25

1. Explain, in detail, any five methods through which archival institutions acquire materials. **[Total 25 marks]**
2. Describe the purpose of collection appraisal **[Total 25 marks]**
3. Outline the role of archival legislation in collection development and management of archives **[Total 25 marks]**
4. Draft an acquisition policy for possible adoption by a national archival institution of your choice. **[Total 25 marks]**
5. Critically assess the current legislative atmosphere for the management of collections of the National Archives of Zimbabwe and offer possible solutions. Cite practical examples in your answer. **[Total 25 marks]**
6. Discuss the power of archives in shaping social memory **[Total 25 marks]**

END OF PAPER